

REGISTRATION PROCEDURE

Go to: <https://unich.esse3.cineca.it/>

Click on: "MENU"



Benvenuti su **UdA Online**

Attenzione: il menù è disponibile in alto a destra
To browse in English please click on Menu (top-right) and select 'eng'.

N.B. In caso di problemi di visualizzazione o di utilizzo di alcune funzioni consigliamo di svuotare la cache del browser.

AVVERTENZE:

Per segnalazioni relative a malfunzionamenti del sistema Web è possibile contattare il servizio di supporto di [Info Studenti](#)
Se hai dimenticato la password puoi rigenerarla utilizzando la voce di MENU [Rigenera password](#) e seguendo le istruzioni visualizzate.

STUDENTI

I servizi sono disponibili agli utenti registrati:

- Se ti sei già registrato o sei uno studente iscritto clicca su MENU -> Login - **ATENEO** e inserisci nome utente e password
- Se possiedi SPID clicca MENU -> Login - **SPID - Entra con SPID**
- Se possiedi CIE clicca MENU -> Login - **CIE - Entra con CIE**
- Se sei un nuovo utente clicca su MENU-> **REGISTRAZIONE** per ottenere una user e password e poter usufruire dei servizi di utente registrato o effettuare una **Registrazione con SPID**

L'Area riservata dà accesso a tutte le funzioni di segreteria tra cui: *iscrizione ai concorsi, pre-immatricolazioni e immatricolazioni ai corsi di laurea, stampa delle autocertificazioni, gestione del piano di studi, iscrizioni agli appelli di esami, pagamento tasse universitarie tramite generazione bollettino di pagamento e/o carta di credito, consultazione della propria carriera.*

DOCENTI

I servizi per i docenti (es. gestione appelli di esame on line), sono accessibili dopo il login.

Gli appelli sono disponibili nel menù "Didattica" alla voce "Calendario Esami"



Welcome to **UdA Online**

STUDENTS

Services are available to registered users:

- If you are an enrolled student click on **LOGIN** and enter your ID number and password.
- If you are a new user click on **REGISTRATION** in order to get username and password to use online services for registered users.

Reserved area allows access to secretarial services such as: *test registrations, pre-enrollment, self-certifications, study plan management, reserve examination date, tuition fees payment by downloading the completed paying-in slip MAV or using credit applications.*

Study Plan filling in

For details please check the communication in your reserved area.

TEACHING STAFF

Teachers can access services (i.e. online exams management) after log-in.

Exams can be found in the menu "Didattica" - "Calendario esami" entry.

WARNINGS:

Select Italian or English language and then go to Registration



Web Registration

Wellcome to the registration page

Those who are already registered or have an ID number MUST log in with their credentials (i.e. there's no need to register again).

In case of problems you can contact [InfoStudenti](#)

Registration can be done only once because it is connected to your Italian ID number that is generated by the registration process.

If you are previously registered with a valid e-mail and do not remember your password you can retrieve it by clicking on Forgotten password while having the user name available.

In case of problems you can contact [InfoStudenti](#)

Note that all star signed fields are mandatory.


Web Registration






Registration: Personal data

The page shows the form for entering and modifying the user's personal data and place of birth.

 Key:

 **Mandatory Field**

Personal data

Name*	<input type="text"/>
Family Name*	<input type="text"/>
Date of birth*	<input type="text"/> 
	(dd/mm/yyyy)
Gender*	<input type="radio"/> Male <input type="radio"/> Female
Nationality*	<input type="text" value="MOROCCO"/> 
Country of birth:*	<input type="text" value="Morocco"/> 
Place of birth:*	<input type="text"/>
Italian ID no.*	<input type="text"/>
	(automatically calculated if not provided)

NOTE: the Italian ID no. is automatically calculated if not provided,



Registration: Personal data

The page shows the form for entering and modifying the user's personal data and place of birth.

Key:

* Mandatory Field

Personal data

Name*	<input type="text" value="TesT"/>
Family Name*	<input type="text" value="TEST 2"/>
Date of birth*	<input type="text" value=""/> (dd/mm/yyyy)
Gender*	<input checked="" type="radio"/> Male <input type="radio"/> Female
Nationality*	<input type="text" value="MOROCCO"/>
Country of birth:*	<input type="text" value="Morocco"/>
Place of birth:*	<input type="text" value="Massau"/>
Italian ID no.*	<input type="text"/> (automatically calculated if not provided)

Click on Next to calculate the Italian ID no.



Registration: Personal data

The page shows the form for entering and modifying the user's personal data and place of birth.

Key:

* Mandatory Field

Personal data

Name* TEST

Family Name* TEST 2

Date of birth* 12/03/2003 
(dd/mm/yyyy)

Gender* Male Female

Nationality* MOROCCO 

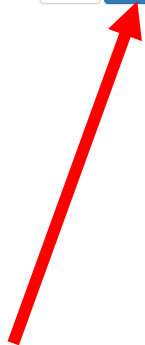
Country of birth:* Morocco 

Place of birth:* Massau

Italian ID no.* TSTTST03C12Z330R
(automatically calculated if not provided)

Attenzione: Italian ID no. has been calculated automatically; check that it is correct and continue.

Back **Next**



Re click on "Next" to go forward



Registration: Permanent address

The page shows the form for entering and modifying the user's permanent address.

Key:

* Mandatory Field

Permanent address

Country*	Morocco
The town entered was not found among those listed.*	MASSA
ZIP CODE	30102
Locality	MASSA
Address*	street 55 <small>(street, square, road)</small>
Street no.*	142
Start date*	28/03/2023 <small>(gg/mm/aaaa)</small>
Telephone*	555 325502

Current address is the same as permanent address* Y N

Back

Forward



Registration:Delivery details

The page shows the form for entering and modifying the user's delivery details.

Key:

* Mandatory Field

Delivery address

Correspondence address* Permanent address Current address

Email*

if you can't find your international dialling code write it in the blank field (e.g.: for UK insert +44)

International dialling code

International dialling code

(international dialling code - number)

Mobile phone

Maximum length 16 characters including the international dialling code

Privacy* I agree to the handling of my Personal Data pursuant to art. 7 of Leg. decree no. 196 of 30 June 2003

Y No

[Back](#) [Forward](#)




IF YOU DON'T HAVE THIS INFORMATION, YOU CAN SKIP THIS PAGE (click Forward)



Registration:Data Bank Account (Refunds)

The page shows the form for entering and modifying the user's Data Bank Account.

 Key:

 **Mandatory Field**

Data Bank Account (Refunds)

Payment methods

Seleziona...

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Forward



Now you need choose you password, pay attention this password will be necessary to access into Admission procedure



Registration: Choose password

You can define your personal access password on this page.

All the spaces at the beginning and end of the password will be eliminated.

! WARNING: the password entered must meet the following requirements:

- there must be at least 8 characters
- there must be at least 1 characters of the set A-Za-z
- there must be no more than 10 characters
- there must be at least 1 characters of the set 0-9

Choose password

Password*	<input type="password"/>
Confirm password*	<input type="password"/>

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Key:

Mandatory Field

Chek your data and then confirm



Registration:Registration Summary

The information entered in the previous sections can be reviewed on this page.

Key:

★ Mandatory Field

Personal Data

Name	FRANCESCO
Family Name	CIAVATTELLA
Gender	Female
Date of birth	08/02/1979
Nationality	MOROCCO
Country of birth	Morocco
The Town/City entered was not found among those listed.	Massau
Italian ID no.	CVTFNC79B48Z330W

[Edit Personal Data](#) Use the link to edit Personal Data

Permanent address

Country	Morocco
Town/City not listed	MASSA
ZIP CODE	30102
Locality	MASSA
Address	street 55
Street no.	142
Phone number	555 325502
Current address is the same as permanent address	Y

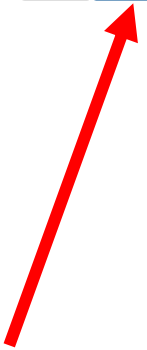
[Edit Permanent Address](#) Use the link to edit Permanent Address

Delivery Details

Correspondence address	Permanent address
Email	fraciav@gmail.com
Fax	
Mobile phone	
I agree to the handling of my Personal Data pursuant to art. 7 of Leg. decree no. 196 of 30 June 2003	Y

[Edit Delivery Details](#) Use the link to edit Delivery Details

[Indietro](#) [Conferma](#)





Registration:Registration completed

All the required information has been entered correctly. To enter your new Personal Area you must login using the access keys showed below. We recommend you keeping this information safe for future access.

Personal Authorization Details:

Name	FRANCESCO
Family Name	CIAVATELLA
E-Mail	fraciav@gmail.com
Username	f.ciavattella
Alias	
Password	Test01AB

 The access keys have been sent successfully to the e-mail address you provided:

Login

Print

Exit



Key: _____
★ Mandatory Field

Click "Exit" to close the Registration procedure.